

**Oklahoma City Public Schools
FY2016 High Schools - District Staffing Formula**

Formula Allocations	Class Size		Teacher Load		After 10/1/15 (Increase by 10%)
	Target	Not To Exceed	Target	Not To Exceed	Not To Exceed
High School					
Priority School	25	26	125	130	143
Non-Priority School	28	28	140	140	154

Special Allocations	District Staffing Formula
ISS Teacher	1 Teacher Per School
MS Small School Adjustment	Enrollment < 450 = 2 Teacher
HS Small School Adjustment	Enrollment < 450 = 3 Teacher
MS/HS Configuration	1 Teacher Per School
International Baccalaureate (IB)	6 Teachers

Support Staff	Enrollment/District Staffing Formula				
Enrollment		1-450	451-900	901-1350	1351-1800
Assistant Principal		2.0	3.0	4.0	5.0
Assistant Principal (Application School)		1.0	2.0	3.0	4.0
Counselor	1 Counselor serves 450 students				
Counselor Assistant	0.5				
Testing Coordinator	1 per school				
Enrollment	1-300	301-499	500-999	1000-1499	1500+
Media Specialist	0.5	1.0	1.0	1.0	2.0
Library Clerk	0.0	0.0	0.5	1.0	0.0
Media Center staffing guidelines are aligned with SDE Accreditation					
Nurse	1 Nurse serves 1,500 students - No school receives less than 1 day or .2 FTE per week				
Support Staff	Per School				
Principal's Secretary	1.0				
Financial Secretary	1.0				
Attendance Clerk	1.0				
Registrar	1.0				
Scanner	1.0				
Secondary Clerk	1.0				

Staffing Contact Person for Staff Included in the District Staffing Formula	
Counselors	Staff and PCNs are assigned by Susan Staples
Media Specialist & Assistants	Staff and PCNs are assigned by Kathleen Lienke
Nurse	Staff and PCNs are assigned by Debbie Johnson

Staffing Not Included in the District Staffing Formula	
Federally Funded Positions	Staffing is determined by each individual school budget and the Federal Programs Department, contact is Terry Fraley
Special Education	Staffing is determined by the Special Education Department, contact is Erin Trussell
English Language Learner	Staffing is determined by the Language and Cultural Services Department, contact is Chris Berry